



Feversham College Post 16 Admissions Procedures

Purpose of this statement	To detail criteria for post 16 admission to Feversham College
Last Reviewed	September 2016
Next Review	September 2017
Contact	The Headteacher

➤ **Aims of Policy**

To outline the criteria for admissions to Feversham College post 16 provision.

➤ **Policy Statement**

A key aim of Post 16 education at Feversham is to provide all of our students with learning opportunities, which will enable them to successfully progress into Higher Education, Training and Employment. Feversham College has the highest expectations for all students and welcomes applications from students whether from our own pre 16 education provision or from other external learning establishments.

Students applying for 6th Form places may use the Local Authority UCAS Progress application form or apply directly to the College. The College has pre-set academic entry criteria which remains the same for both internal and external applicants.

Applications can only be accepted from female students who should be aware of the uniquely Islamic environment at Feversham College. Whilst the majority of students will be Muslim, students from all other faiths and those of no faith are welcome to make an application. All students admitted to our 6th Form are expected to respect the ethos and values of the College in all aspects of their College life.

➤ **Arrangements for admissions in to Post 16 provision**

The 6th Form at Feversham College provides for up to 120 students in each of Years 12 and 13. The agreed Published Admission Number (PAN) for external students admitted to Year 12 will be 15.

The admission arrangements for Feversham College for the following academic year and, subject to any amendments are detailed below.

- Students enrolled in year 11 at Feversham College, 120 places maximum (Internal applicants)
- Students that are new entrants to Feversham College, 15 places minimum (External applicants)

➤ **Process of application**

The following information regarding application applies to both internal and external students

- Applications for places at Feversham College will be made on the College Post 16 Application form provided (or LA equivalent) and administered by Feversham College.
- Feversham College will publish specific criteria in relation to minimum entrance requirements that applicants will need to achieve for acceptance onto the course of their choice. This will be based upon GCSE grades or other predefined measures of prior attainment. An information booklet is available from the College that details all necessary course requirements and can be found on the College website www.fevershamcollege.com
- Applicants from education establishments other than Feversham College will be admitted up to the PAN (15) provided that:
 - i) The student meets the same academic criteria set down for those students applying internally.
 - ii) There are sufficient places available at the College*

**Courses are deemed to be full or oversubscribed if numbers exceed those figures that can be appropriately taught and safely accommodated in the judgement of the College. In the event of under subscription on courses we may combine groups in order to create a justifiable group size to ensure that the subject runs and is financially viable to the College. This may result in a reduction of course specific places or possibly the withdrawal of a publicised option. In such situations students will be guided onto appropriate alternative provision.*

➤ **Entry Requirements**

Entry requirements vary according to the choice of course and may result in additional expectations in certain subjects, as some courses will require specific qualifications. These will be made clear to the student upon application. All initial offers of a place will be provisional and dependent on students, both internal and external, meeting the entry requirements for their chosen courses (6th Form places will be confirmed once GCSE results have been received).

Pre entry requirements are reviewed annually by the College's senior staff. 6th Form selection will be dependent on making the academic entry requirements for their relevant level of study, which are:

- Minimum 5 A*-C GCSE (to include English)
- Subject specific qualification where relevant (for example Health & Social Care)

In order for students to be successful, proof of academic capability will need to be established before any student is accepted onto any course at any level.

If there are more external student applications than places available in Year 12, then the following oversubscription criteria (listed in order of priority) will be used to allocate the places to students who meet the academic entry requirements.

➤ **Oversubscription Criteria**

- Girls who are looked after or who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- Girls with a sister* who is a student already attending Feversham College
- Girls who live nearest the College, measured by a straight line, from the ordinance survey address point of the students' home to the main entrance of the College. Those living nearest being given the available places.

**The term “sister” refers to children who reside with the same family at the same address. Children living with the same family, eg foster children and step-sisters are also included but cousin-sisters are not.*

If there are two or more girls eligible for one remaining place who live equal distant from home to college, then random allocation would apply. This would be administered by an independent body, (the Local Authority).

➤ **Procedure for Admissions**

Applications for places need to be made by all prospective students no later than the February preceding the start of the new academic year (September).

In accordance with the School Admissions Code, there are no interviews for entry into Year 12, but discussions will be held with all students who express an interest with the intention of offering advice on suitable options and pre-course requirements for learning pathways.

Provisional offers of places will be made by the beginning of the summer term (April) that precedes the start of the new academic year (September).

Confirmed offers of places will be no later than two weeks following publication of GCSE results or as soon thereafter as possible.

➤ **Appeals**

Where the Directors of Feversham College have been unable to offer a place because the year group is full, the parent/carer and/or student has the right to appeal to an Independent Appeal Panel, set up in accordance with the School Standards and framework Act 1998 and amended by the Education Act 2002.

➤ **Responsibilities**

Named Director:	Mohammed Khurshid Khan
Monitoring of the Policy:	The Headteacher
Reporting to:	The Board of Directors